



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF CORRECTIONS
LANSING

PATRICIA L. CARUSO
DIRECTOR

OFFICE OF THE PAROLE BOARD

Attached is the Application for Pardon After Parole or Discharge you requested. If you choose to apply for a pardon, you should complete this Application and submit **one (1) copy of it and all supporting documentation** to the Parole Board.

As required by Michigan law, upon review of the Application packet, the Parole Board will determine if the Application has **AMerit@** and take one of the following actions:

1. If the Parole Board determines that the Application **has merit**, the local parole office will conduct a pardon investigation. If, after review of the pardon investigation, the Parole Board still determines that the Application has merit, the Judge and Prosecutor in the sentencing county will be asked for their position on the pardon. If neither objects to the pardon, a Public Hearing will be held in Lansing. After the Public Hearing, the Parole Board will send the Application, a transcript of the Public Hearing and its determination of merit or no merit to the Governor's Office for a final decision.
2. If the Parole Board determines that the Application **does not have merit**, a pardon investigation will **not** be requested. Instead, the Application with the determination of **ANo Merit@** will be sent directly to the Governor's Office for a final decision.

The Governor's Office will notify the pardon applicant once a final decision has been made.

Sincerely,

MICHIGAN PAROLE BOARD

Pardons and Commutations Coordinator
Attachments

**MICHIGAN DEPARTMENT OF CORRECTIONS
OFFICE OF THE PAROLE BOARD**

APPLICATION FOR PARDON AFTER PAROLE OR DISCHARGE

I hereby petition, as provided by law, for a pardon for the following conviction(s) in the State of Michigan and submit the following information in support of this petition:

1. Name: _____
Street Address: _____
City, State, Zip Code _____
Telephone Number: (_____) _____

2. (This section used for identification and statistical purposes only.)

Date of Birth: _____ Place of Birth: _____ U.S. Citizen: Yes ____ No ____
SS # _____ - _____ - _____ Sex: _____ Race: _____ Michigan Prison # _____

3. Michigan conviction(s) for which you are requesting a pardon:

Crime Title and Type (Misdemeanor or Felony)	Date	Court and Location	Judge	Sentence and Completion Date
1.				
2.				
3.				
4.				

4. Have you been arrested since completing the sentence(s) for which you are requesting pardon?
If **Yes**®, provide following details for each arrest:

Date of Arrest	Place of Arrest	Name Used	Charge	Sentence
1.				
2.				

3.				
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5. List all employment you have had during the last twenty years:

Employer	Address and Phone Number #	Start Date	End Date	Reason for Leaving
1.				
2.				
3.				
4.				
5.				
6.				

6. Attach a brief statement about the circumstances of the crime(s) for which you are requesting a pardon:

7. Attach a brief statement explaining why are you requesting a pardon.

Submitted by: _____ Date: _____

Notary:

On this _____ day of _____, _____, the petitioner, _____ personally appeared before me, known to me to be the person who signed the foregoing petition, and who made an oath that he or she had read the foregoing application by him/her subscribed and knew the contents thereof to be true of his/her own knowledge, except those matters therein stated to be on information or belief, and as to those matters he/she believes to be true.

Notary Public

County _____ State _____
My Commission Expires on _____

INSTRUCTIONS:

1. Submit the original and one copy of the Application and all supporting documentation. Both copies of the Application must have the signature of the applicant (or the person applying for the applicant) and the Notary's stamp and signature.
2. Complete all items and questions fully, using additional sheets as necessary.
3. Mail the Application and supporting documentation to:

Michigan Department of Corrections

Office of the Parole Board
Pardons and Commutations Coordinator
Post Office Box 30003
Lansing, Michigan 48909

CRX-174 (6/97)



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF CORRECTIONS
LANSING

PATRICIA L. CARUSO
DIRECTOR

OFFICE OF THE PAROLE BOARD

Attached is the Application for Pardon or Commutation -- Current Michigan Prisoner you requested. If you choose to apply for a pardon or commutation, you should complete this Application **and submit one copy of it and all supporting documentation to the Parole Board.**

As required by Michigan law, upon review of the Application packet, the Parole Board will determine if the Application has “Merit” and take one of the following actions:

1. If the Parole Board determines that the Application **has merit**, the Judge and Prosecutor in the sentencing county will be asked for their position on the Application. If neither objects to the Application, a Public Hearing on the Application will be held. After the Public Hearing, the Parole Board will send the Application, a transcript of the Public Hearing and its determination of merit to the Governor’s Office for a final decision.
2. If the Parole Board determines that the Application **does not have merit**, the Application with the determination of **ANo Merit@** will be sent directly to the Governor’s Office for a final decision.

According to Administrative Rule 791.7760(2), the Parole Board can accept an application only one time every two years. The Governor’s Office will notify the applicant once a final decision has been made.

Sincerely,

MICHIGAN PAROLE BOARD

Pardons and Commutations Coordinator
Attachments

**MICHIGAN DEPARTMENT OF CORRECTIONS
OFFICE OF THE PAROLE BOARD**

APPLICATION FOR PARDON OR COMMUTATION OF SENTENCE

I hereby petition, as provided by law, for a pardon or commutation of sentence for the following conviction(s) in the State of Michigan and submit the following information in support of this petition:

1. Name: _____ Number: _____ Location: _____
Date of Birth: _____ U.S. Citizen? Yes _____ No _____

2. Michigan conviction(s) for which you are requesting a pardon or commutation of sentence:

Crime Title and Type (Misdemeanor or Felony)	Date	Court and Location	Judge	Sentence
1.				
2.				
3.				
4.				

3. Briefly describe the circumstances of the crime(s) for which you are requesting a pardon:

4. Provide a brief statement explaining why are you requesting a pardon or commutation:

5. Provide a brief statement explaining why you should be granted a pardon or commutation:

6. What are your home and job placement plans in the event you are released?

Note: If this Application is not signed by the applicant personally, it is signed by _____
_____, for the following reason: _____
(Relationship)

Submitted by: _____ Date: _____
(Signature)

Notary:

On this ____ day of _____, _____, the petitioner, _____ personally appeared before me, known to me to be the person who signed the foregoing petition, and who made an oath that he or she had read the foregoing application by him/her subscribed and knew the contents thereof to be true of his/her own knowledge, except those matters therein stated to be on information or belief, and as to those matters he/she believes to be true.

Notary Public

County _____ State _____
My Commission Expires on _____

INSTRUCTIONS:

1. Submit the original and one copy of the Application and all supporting documentation. Both copies of the Application must have the signature of the applicant (or the person applying for the applicant) and the Notary's stamp and signature.

2. Complete all items and questions fully, using additional sheets as necessary.
3. Mail the Application and supporting documentation to:

Michigan Department of Corrections
Office of the Parole Board
Pardons and Commutations Coordinator
Post Office Box 30003
Lansing, Michigan 48909

CRX-175 (6/97)